

**Solicitation No. PMO-09-024**

**PRIVATIZATION AND MANAGEMENT OFFICE**

104 Gamboa St., Legaspi Village, Makati City  
www.pmo.gov.ph

**REQUEST FOR QUOTATION (RFQ)**

April 24, 2009

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\_\_\_\_\_  
\_\_\_\_\_

Gentlemen:

Please quote your lowest price(s) on the item(s) listed below and submit your quotation through fax at **894-2205** directly to the Head/General Services or thru the authorized canvasser of this department on or before **May 04, 2009** at **05:00PM**.

The contract will be awarded to qualified bidders whose bid proposal appear to be the most advantageous and responsive to the Privatization and Management Office (PMO), in accordance with its judgment and discretion, but not in no way bound to accept the lowest bid or any bid proposal which in its judgment are, in the ultimate analysis, not advantageous to the government. PMO reserves the right to reject any or all bids.

Very truly yours,

**JOSEPHINE B. RABUYA**  
Head, General Office Services

**TERMS OF PAYMENT:** Fifteen (15) to thirty (30) days upon receipt and acceptance.  
**APPROVED BUDGET:** **Listed Below by Lot**

Qty.	Unit	ARTICLES	Unit Price	Total
		<b>LOT A – P7,000.00</b>		
60	can	Furniture Cleaner – Aerosol, Multi-purpose		
		<b>LOT B – P18,500.00</b>		
30	pc	Clip, Bulldog 76MM (3")		
30	btl	Correction Fluid		
20	box	Paper Fastener, Plastic		
50	pc	Marking Pen, Permanent, Black		
25	pc	Marking Pen, Permanent, Red		
10	pad	Note Pad, 3"x3"		
75	ream	Copy Paper, Long (8½" x 13") sub.20		
50	btl	Paste, Solid		
30	pc	Marking Pen, White Board, Blue		

Signature : \_\_\_\_\_  
Name of Supplier : \_\_\_\_\_  
Designation : \_\_\_\_\_  
Company : \_\_\_\_\_  
Contact No. : \_\_\_\_\_

**DIRECT LINE: 894-2205 \*\* FAX: 818-4591**