

**Solicitation No. PMO-09-054**

**PRIVATIZATION AND MANAGEMENT OFFICE**

104 Gamboa St., Legaspi Village, Makati City

www.pmo.gov.ph

**REQUEST FOR QUOTATION (RFQ)**

October 13, 2009

---

---

---

Gentlemen:

Please quote your lowest price(s) on the item(s) listed below and submit your quotation through fax at **894-2205** directly to the Head/General Services or thru the authorized canvasser of this department on or before **October 20, 2009** at **05:00PM**.

The contract will be awarded to qualified bidders whose bid proposal appear to be the most advantageous and responsive to the Privatization and Management Office (PMO), in accordance with its judgment and discretion, but not in no way bound to accept the lowest bid or any bid proposal which in its judgment are, in the ultimate analysis, not advantageous to the government. PMO reserves the right to reject any or all bids.

Very truly yours,

**JOSEPHINE B. RABUYA**  
Head, General Office Services

**TERMS OF PAYMENT:** Fifteen (15) to thirty (30) days upon receipt and acceptance.

**APPROVED BUDGET:** **P6,500.00**

Qty.	Unit	ARTICLES	Unit Price	Total
1	pc	Stapler, Max, HD – 12N/24 for 55 kilograms, PPC Paper		
5	pcs	Calculator, Sharp EL 145, 14 digits		
2	pcs	Magnifying Glass, standard size		

Signature : \_\_\_\_\_  
Name of Supplier : \_\_\_\_\_  
Designation : \_\_\_\_\_  
Company : \_\_\_\_\_  
Contact No. : \_\_\_\_\_