

PRIVATIZATION AND MANAGEMENT OFFICE
NOTICE OF VACANT POSITIONS
(as of May 16, 2019)

Item No.	Position Title	Office/Division	STANDARD QUALIFICATIONS		
			Education	Experience	Training
	MARKETING GROUP				
1	Accounts Liquidation Officer III (SG18)	Marketing Division III	Bachelor's degree relevant to the job	2 years of relevant experience	8 hours relevant training
	ASSET MANAGEMENT GROUP				
2	Chief Administrative Officer (SG24)	Custodianship Services Division	Master's degree OR Certificate in Leadership and Management from the CSC	4 years of supervisory/management experience	40 hours of supervisory/management learning and development intervention undertaken within the last 5 years
3	Supervising Administrative Officer (SG22)	Custodianship Services Division	Bachelor's degree relevant to the job	3 years of relevant experience	16 hours relevant training
	LEGAL SERVICES				
4	Attorney IV (SG 23)	Legal Services	Bachelor of Laws (RA 1080)	2 years of relevant experience	8 hours relevant training
	ADMINISTRATIVE, FINANCIAL AND MANAGEMENT SERVICES GROUP				
5	Accountant II (SG 16)	Financial and Management Division	BSC/BSBA Major in Accounting (RA 1080)	1 year relevant experience	4 hours relevant training

**Please address your application letter to PMO Chief Privatization Officer GERARD L. CHAN
and submit through email address laambasjr@pmo.gov.ph**

Submit soft copies (pdf format) of the following:

1. Personal Data Sheet/Curriculum Vitae with passport size picture
2. Service Record/Employment Certificates
3. Transcript of Records
4. School Diploma
5. Certificates of Trainings

Original documents shall be required later to validate submissions.

Applications received after the deadline shall not be considered.

Approved for Posting:


ELLEN H. RONDAEL

Chairperson

Human Resource Merit Promotion and Selection Board