



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number	7119698
Procuring Entity	PRIVATIZATION AND MANAGEMENT OFFICE
Title	Provision of Manpower Services (Clerk, Housekeeping, Driver/Messenger, and Messenger)
Area of Delivery	Metro Manila

Solicitation Number:	PMO-01-2020	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	2
Category:	Services	Date Published	20/07/2020
Approved Budget for the Contract:	PHP 2,500,000.00	Last Updated / Time	20/07/2020 00:00 AM
Delivery Period:	4 Month/s	Closing Date / Time	11/08/2020 12:00 PM
Client Agency:			
Contact Person:	Mary Noreen A Antonio BAC Secretariat Head 104 Gamboa St. Legaspi Village Makati City Metro Manila Philippines 1229 63-2-88062608 mnaantonio@pmo.gov.ph		

Description

Republic of the Philippines
Department of Finance
PRIVATIZATION AND MANAGEMENT OFFICE
104 Gamboa Street, Legaspi Village, Makati City 1229

INVITATION TO BID
PROVISION OF MANPOWER SERVICES
(Clerk, Housekeeping, Driver/Messenger, and Messenger)
PMO 01-2020

1. The Privatization and Management Office (PMO), through the General Appropriations Act FY 2020 and its Corporate Fund FY 2020, intends to apply the sum of Two Million Five Hundred Thousand Pesos (P2,500,000.00), being the Approved Budget for the Contract (ABC) to payments under the contract for Provision of Manpower Services (PMO 01-2020). Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The Privatization and Management Office-Bids and Awards Committee (PMO-BAC) now invites bids from manpower service providers duly registered with the Philippine Government Electronic Procurement System (PhilGEPS). Duration of the contract is for four (4) months commencing on the date as indicated on the Notice to Proceed (NTP). Bidders should be in compliance with all of its ongoing government and private contracts and should have completed in the Philippines, within the last two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

Interested bidders must be engaged in the manpower/workforce services business (providing Clerk, Housekeeping, Driver/Messenger, and Messenger) for the last ten (10) years prior to the submission of the bids.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

4. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

5. Interested bidders may obtain further information from PMO-BAC Secretariat at telephone number 8893-7096 during office hours, 7:00 AM – 2:00 PM, Mondays to Fridays, except Wednesdays.

6. A complete set of Bidding Documents may be acquired by interested Bidders starting 20 July 2020, 7:00 AM - 2:00 P.M., Mondays to Fridays, except Wednesday at the PMO-BAC Secretariat from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Two Thousand Pesos (Php2,000.00), to the PMO Cashier located at 6th Floor Privatization and Management Office, 104 Gamboa St., Legaspi Village, Makati City.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

7. As a safety precautionary measure, the PMO-BAC will hold the Pre-Bid Conference on 28 July 2020 at 10:00 AM-11:00 A.M., Tuesday via Zoom Videoconference. Zoom link details will be sent to interested bidders.

8. Bids must be duly received by the BAC Secretariat at the address below on or before August 11, 2020, Tuesday, 12:00 PM. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18. Late bids shall not be accepted. An Acknowledgement Receipt shall be issued by the BAC Secretariat to the Bidder indicating the date and time the bid was received. The Acknowledgement Receipt shall be presented by the Bidder during the scheduled bid opening via Zoom Videoconference.

9. Bid opening shall be on August 11, 2020, Tuesday, 1:00 PM at the 4th Floor Activity Area, Privatization and Management Office, 104 Gamboa St., Legaspi Village, Makati City to be physically opened by the BAC Secretariat and the BAC Technical Working Group.

The Bidders, BAC Members, and Observers shall witness the opening of bids via Zoom Videoconference. In case of representative/s, a Notarized Authorization Letter must be submitted in a separate envelope together with the bids, indicating the complete name and designation of the authorized representative/s duly signed by the authorizing officer, accompanied by a certified photocopy of a valid identification card of the representative and authorizing officer. Said identification cards must be presented during the Zoom Conference.

10. PMO-BAC shall not compensate or indemnify Bidders or any other person for any expenses incurred in the preparation of bids.

11. The PMO reserves the right to reject any and all bids declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

BIDS AND AWARDS COMMITTEE
PRIVATIZATION AND MANAGEMENT OFFICE
 104 Gamboa Street, Legaspi Village, Makati City
 Telephone No.: (+632) 8893.7096
 Facsimile No.: (+632) 8893.3453
 Website: www.pmo.gov.ph

Approved by:
 (Signed)
 MELINDA B. CORTEZ
 Chairperson, PMO-BAC

Pre-bid Conference

Date	Time	Venue
28/07/2020	10:00:00 AM	via Zoom Videoconference. Zoom link will be sent to interested bidders.

Created by Mary Noreen A Antonio
Date Created 19/07/2020

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