

PRIVATIZATION AND MANAGEMENT OFFICE

104 Gamboa St., Legaspi Village, Makati City
www.pmo.gov.ph

REQUEST FOR QUOTATION (RFQ)

DATE: Feb. 16, 2022

Gentlemen/Ladies:

Please quote your lowest price(s) on the item(s) for the **Procurement of Various ICT Software** with an Approved Budget for the Contract (ABC) of **Eight Hundred Thirty-Five Thousand Pesos (Php835,000.00)**. Submit your quotation to the authorized canvasser of this office thru email at **acsanchez@pmo.gov.ph**, on or before Feb. 21, 2022 / 5:00pm. Bids received beyond the deadline for submission will not be considered.

The contract/purchase order will be awarded to the qualified bidder/supplier/service provider whose proposal is the lowest and most responsive to the requirements of the Privatization and Management Office (PMO) and has no pending report/deliverables to PMO. Bids in excess of the ABC and with non-compliant or incomplete documentary requirements submitted shall automatically be disqualified.

The PMO is in no way bound to accept the lowest price quotation or any proposal which is not advantageous to the government. Further, PMO reserves the right to accept or reject any or all price quotations/proposals at any time prior to contract award/purchase order without thereby incurring any liability to the affected bidder(s)/supplier(s)/service provider(s).

Please submit the following documentary requirements together with your quotation or proposal.

1. Certified photocopy of Mayor's/Business Permit
2. Certified photocopy of PhilGEPS Registration Number
(Certificate of Platinum Membership may be submitted in lieu of documents 1 and 2 above.)
3. Certified photocopy of Income/Business Tax Return
4. Notarized Omnibus Sworn Statement (SVP with ABCs above Php50K)
(original copy shall be submitted subject to the award of contract)

Thank you.

Very truly yours,


AARON C. SANCHEZ
ITD Chief

QUOTATION

DATE: _____

Dear Mr. Sanchez;

We are pleased to submit our quotation/proposal for the **Procurement of Various ICT Software** with Reference No. PMO-22- 06.

ABC: Eight Hundred Thirty-Five Thousand Pesos (Php835,000.00)

MODE OF PROCUREMENT: Alternative Method - Small Value Procurement

| ITEM NO. | QTY. | UNIT | ARTICLES | UNIT PRICE | TOTAL |
|----------|------|------|--|------------|-------|
| 1 | 1 | lot | Various ICT Software | | |
| | | | <i>Creative Cloud</i> | ₱ | ₱ |
| | | | - 2 licenses (1 year renewable) All Apps, CC for Teams Licensing | | |
| | | | <i>PDF Creator/Editor</i> | ₱ | ₱ |
| | | | - 14 licenses (1 year renewable) PDF Creator/Editor, for Teams licensing - Mobile, productive and collaborative PDF solution - Reassign licenses in the web-based Admin Console - Integrate with enterprise applications, including Microsoft 365 and SharePoint | | |
| | | | <i>Device Encryption</i> | ₱ | ₱ |
| | | | - 36 licenses (1 year renewable) - Management of full disk encryption in unified console - Supports BitLocker (Windows) and FileVault (MacOS) - Self-help recovery with self service portal | | |
| | | | <i>Firewall Security</i> | ₱ | ₱ |
| | | | - 1 license (1 year renewable) - Xstream Protection, Network Protection, Web Protection, Email Protection, Web Server Protection, Zero Day Protection, and Enhanced Support | | |
| | | | <i>Remote Access and Support</i> | ₱ | ₱ |
| | | | - 1 license (1 year renewable) - Remote Control, Remote Access, Collaboration, and Remote Support Software - 15 licensed users - Access to unlimited devices - 1 concurrent connection (channel) - 300 managed devices - Licensed users can host meetings with 10 participants | | |
| | | | <i>Video Conferencing</i> | ₱ | ₱ |
| | | | - 5 licenses (1 year renewable) - Host up to 100 participants (increase participants up to 1,000 with Large Meetings add on) | | |

| | | | | | |
|--|--|--|---|---------------------|----------|
| | | | - Group meetings for up to 30 hours - Social media streaming - 1 GB cloud recording (per license) - Ticket & live chat technical support - With Breakout rooms, Waiting rooms - With Co-host & Alternate host, User management | | |
| | | | | TOTAL AMOUNT | ₱ |

Amount in Words:

TERMS AND CONDITIONS:

1. Delivery Period: Within fifteen (15) calendar days from receipt of Purchase Order (P.O.)
2. Validity of Price Quotation: Thirty (30) calendar days from date of submission of quotation
3. Warranty Period: 1 year
4. Terms of Payment: Within 15-30 calendar days from receipt of billing and complete supporting documents

We are also submitting herewith the following documentary requirements:

1. Certified photocopy of Mayor's/Business Permit
2. Certified photocopy of PhilGEPS Registration Number
(Certificate of Platinum Membership may be submitted in lieu of documents 1 and 2 above.)
3. Certified photocopy of Income/Business Tax Return
4. Notarized Omnibus Sworn Statement (SVP with ABCs above Php50K)
(original copy shall be submitted subject to the award of contract)

Respectfully yours,

Signature : _____

Name of Supplier : _____

Designation : _____

Company Name : _____

Contact Number : _____