

PRIVATIZATION AND MANAGEMENT OFFICE

104 Gamba St., Legaspi Village, Makati City
www.pmo.gov.ph

REQUEST FOR QUOTATION (RFQ)

DATE: May 12, 2022

Gentlemen/Ladies:

Please quote your lowest price(s) on the item(s) for the **Procurement of Backup and Recovery Software**, with an Approved Budget for the Contract (ABC) of **Two Hundred Thousand Pesos (Php200,000.00)**. Submit your quotation to the authorized canvasser of this office thru email at **acsanchez@pmo.gov.ph**, on or before May 19, 2022 12PM. Bids received beyond the deadline for submission will not be considered.

The contract/purchase order will be awarded to the qualified bidder/ supplier/service provider whose proposal is the lowest and most responsive to the requirements of the Privatization and Management Office (PMO) and has no pending report/deliverables to PMO. Bids in excess of the ABC and with non-compliant or incomplete documentary requirements submitted shall automatically be disqualified.

The PMO is in no way bound to accept the lowest price quotation or any proposal which is not advantageous to the government. Further, PMO reserves the right to accept or reject any or all price quotations/proposals at any time prior to contract award/purchase order without thereby incurring any liability to the affected bidder(s)/supplier(s)/service provider(s).

Please submit the following documentary requirements together with your quotation or proposal.

1. Certified photocopy of Mayor's/Business Permit
2. Certified photocopy of PhilGEPS Registration Number
(Certificate of Platinum Membership may be submitted in lieu of documents 1 and 2 above.)
3. Certified photocopy of Income/Business Tax Return (SVP with ABC above Php500K)
4. Notarized Omnibus Sworn Statement (SVP with ABCs above Php50K)
(original copy shall be submitted subject to the award of contract)

Thank you.

Very truly yours,


AARON C. SANCHEZ
ITD Chief
Information Technology Division

QUOTATION

DATE: _____

Dear Mr. Sanchez;

We are pleased to submit our quotation/proposal for the **Procurement of Backup and Recovery Software** with Reference No. PMO-22-_____.

ABC: Two Hundred Thousand Pesos (Php200,000.00)

MODE OF PROCUREMENT: Alternative Method - Small Value Procurement

ITEM NO.	QTY.	UNIT	ARTICLES	UNIT PRICE	TOTAL
1	1	lot	Backup and Recovery Software		
			<i>Backup, Recovery & Replication</i>		₱
			<ul style="list-style-type: none"> - 1 universal portable license (1 year renewable) with 10 instances - Virtual: VMware, Hyper-V and Nutanix - Physical: Windows, Linux, Oracle, SAP and UNIX - Cloud: AWS, Microsoft Azure, Google Cloud - NAS Backup - Backup from Storage Snapshots - Built-in Replication - Instant Recovery Engine - Advanced application recovery for MS Active Directory, Exchange, SharePoint and SQL Server - APIs, Self-service Tools & Enterprise Management - Data reuse and third-party integration API - Monitoring, reporting and analytics - Intelligent diagnostics and remediation actions - Capacity planning and chargeback - Reliable ransomware protection 		
			<i>Backup for Microsoft Office 365</i>		₱
			<ul style="list-style-type: none"> - 80 licenses (1 year renewable) - Protect Microsoft 365 data, including Exchange Online, SharePoint Online, OneDrive for Business and Microsoft Teams, from accidental deletion, security threats and retention policy gaps - Quickly restore individual Microsoft 365 items and files with industry-leading recovery flexibility - Meet legal and compliance requirements with efficient eDiscovery of Microsoft 365 backup items - Time savings from handling restores and having to build and maintain own portal - Enhanced security with multi-factor authentication (MFA) access to restore data - Recovery confidence with a secondary copy of data in low-cost object storage 		
			TOTAL		₱

Amount in Words:

TERMS AND CONDITIONS:

1. Delivery Period: Within thirty (30) calendar days from receipt of Purchase Order (P.O.)
2. Validity of Price Quotation: Thirty (30) calendar days from date of submission of quotation
3. Warranty Period: 1 year
4. Terms of Payment: Within 15-30 calendar days from receipt of billing and complete supporting documents

We are also submitting herewith the following documentary requirements:

1. Certified photocopy of Mayor's/Business Permit
2. Certified photocopy of PhilGEPS Registration Number
(Certificate of Platinum Membership may be submitted in lieu of documents 1 and 2 above.)
3. Certified photocopy of Income/Business Tax Return (SVP with ABC above Php500K)
4. Notarized Omnibus Sworn Statement (SVP with ABCs above Php50K)
(original copy shall be submitted subject to the award of contract)

Respectfully yours,

Signature : _____

Name of Supplier : _____

Designation : _____

Company Name : _____

Contact Number : _____