

# Freedom of Information Program



Agency : **PRIVATIZATION AND MANAGEMENT OFFICE**

Receiving Officers : **Ms. Eva B. Pascual**  
**Mr. Israel A. Principe**

Designation : **Records Officer**

Office : **Custodianship Services Division – Records**

Office Address : **104 Gamboa Street, Legaspi Village, Makati City**

Contact Details : **foi@pmo.gov.ph / 8817-6661**

## eFOI Request

Step

1

Go to [www.foi.gov.ph](http://www.foi.gov.ph)

Step

2

Sign in and provide all the necessary information

Step

3

Click the **Make a Request** button then select the name of the agency you wish to send a request to

Step

4

PMO will evaluate your request within 15 days and will notify you if the same is approved or denied

## Standard Request

Step

1

Fill out the request for access of records form downloadable at [pmo.gov.ph](http://pmo.gov.ph)

Step

2

Submit the filled out form with attached valid ID to PMO physically or at [foi@pmo.gov.ph](mailto:foi@pmo.gov.ph)

Step

3

PMO will evaluate your request within 15 days and will notify you if the same is approved or denied

## FOI Appeals

Upon receipt of the notice of denial, the same person making the request may file a written appeal to the OCPD within 15 working days from the receipt of the notice of denial or from the lapse of the relevant period to respond to the request.

The form for appeal may be downloaded from the PMO website. The OCPD will decide the appeal made within 30 working days from the filing.



**FREEDOM OF INFORMATION**  
**PHILIPPINES**

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Know your government better.